



St. John's Progress Report Conferences

MS Bookings Instructions

Corrected version

<p>STEP 1: Parents receive a St. John's Conference Bookings Link via SCHOOL MESSENGER and NewsWire that brings them to our bookings page.</p> <p>ወለዲ ብሴት ትምህርት MESSENGER ከምኡውን D2L አቢሎም ናይ ሰይንት ጆን ኮንፈረንስ ኤም. ኤስ. ናብ ናባና የምጽኡ ገጽ መጻሕፍቲ</p>	
<p>STEP 2: SELECT TEACHER from a Drop-down menu <i>*Do NOT click "anyone"</i></p> <p>ጊይ ስጉምቲ :- ካብ ሓዲ መምህር ምረጽ ዝርዝር እቲ ዝርዝር * "ዝኹነ ይኹን ሰብ" ኣይትጥውቕ</p>	<p>Select staff (optional)</p>

STEP 3:

The only date available is
November 24 on the

CALENDAR

(*Teachers date availability differs)

ስጉምቲ 3 :-

እታ እንኮ ዕለት 24 ሕዳር እያ

አብ ዓውደ-አዋርሕ

< > November 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

STEP 4:

Select an interview **TIME**

(*Teachers time availability differs)

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4:30 pm	4:40 pm	4:50 pm
5:00 pm	5:10 pm	5:20 pm
5:30 pm	5:40 pm	5:50 pm
6:00 pm	6:10 pm	6:20 pm
6:30 pm	6:40 pm	6:50 pm
7:00 pm	7:10 pm	7:20 pm

STEP 5:

Add required **DETAILS**

Parent name,

Parent email,

Parent phone number

and child's name

5ይ ስጉምቲ :-

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ቀጽሪ ተሌፎን ወላዲ

ስም ቁልዓ

Add your details

Name

Email

Address (optional)

Phone number

Please let us know if you have any special requests.
Thank you.

Notes (optional)

Provide additional information

Name of child

STEP 6:

Click **BOOK**

6ይ ስጉምቲ :-

ነታ BOOK እትብል ቃል ጠውቓ



Book

STEP 7:

When completed,
you will receive an email
confirmation.

ስጉምቲ 7 :-

ምስ ወዳእካ

ናይ ኢ-መይል መረጋገጺ ኸትቅበል ኢኻ።

Thank you for booking with us!

You will get a confirmation message in
email shortly



OK

STEP 8:

In your email will be the
confirmation of date
and time of your meeting.

ስጉምቲ 8 :-

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ኸረጋገጽ እዩ



St. John Catholic School

519-579-0890

Hi sM,

Your booking is confirmed.

Booking details

Service Name	Progress Report Conferences 2022
With	Gr 1 - Allyson Fagan
When	Thursday, November 24, 2022 4:00 PM - 4:10 PM (UTC-05:00) Eastern Time (US & Canada)
Location	St Johns Catholic Elementary (99 Strange Street, Kitchener Ontario, Canada)